



<b>Section C – to be completed on behalf of Ripple Parish Hall Management Committee by Booking Secretary</b>		
Date Application/Fee Received	Date Entered	Date returned
Any comments/conditions (eg time for collection of keys)		
Video/Projection requirements noted i.e.		
Booking approved on behalf of the Ripple Parish Hall Management Committee:-		Booking Secretary
Agree to Named person as responsible person to control the Sale of Alcohol		Booking Secretary

**\*These areas must be completed by Hirer, otherwise Application is liable to be refused.**

<b><u>Hire Charges</u></b>		
<b>Hire of Hall</b>	<b>£10.00 per hour</b>	This charge also applies to set-up and cleaning time. All facilities (Oven, Dishwasher, Fridges, Heated Cabinet, china, glasses and cutlery are included. As is Electricity, Heating, and use of the Stage. Table Cloths and Tea Towels are provided but must be laundered and returned by the Hirer. Screen is available but <b>not</b> the video/TV (see below).
<b>Regular Classes</b>	<b>£9.00 per hour</b>	Screen is available but <b>not</b> the video/TV (see below).
<b>Bar (operated by Hirer)</b>	<b>£25.00</b>	The Hirer provides own alcohol etc, and bar staff
<b>Bar (operated by Hall)</b>	<b>£100.00</b>	The Hall will provide the Bar Staff and Alcohol. Note, Bar profits go to the Hall.
<b>Video/Projection Equipment</b>	<b>Discuss at Enquiry</b>	The Video equipment must be operated by a trained committee member. A small charge may be made dependant on requirements. <b>Note it is essential the Hirer advises details of requirements in advance to ensure these can be accommodated.</b> It should be noted that when showing a standard film, a license fee is payable. Under the terms of the TV license, Hirers cannot show programmes and charge for entry.
<b><u>Breakages</u></b>		
<b>Breakages</b>	The Hall operates an Honesty Policy. Any China/Glass breakages: please advise after event - we ask for £3 per item to go towards replacement please	